## THE STATE OF NEW HAMPSHIRE JUDICIAL BRANCH

SUPERIOR COURT

Carroll Superior Court 96 Water Village Rd., Box 3 Ossipee NH 03864 Telephone: 1-855-212-1234 TTY/TDD Relay: (800) 735-2964 http://www.courts.state.nh.us

## SUMMONS PLANNING BOARD APPEAL RSA 677:15



# Case Name:Donald J. McWhirter v Town of Tuftonboro, New HampshireCase Number:212-2020-CV-00157

Date Complaint Filed: September 30, 2020

A Complaint has been filed in this Court. The Court has granted *certiorari* on the plaintiff's request that the decision of the planning board be reviewed. A copy of the Complaint is attached.

#### The Court ORDERS that ON OR BEFORE:

November 19, 2020	Donald J. McWhirter shall have this Summons and the attached Complaint served upon Town of Tuftonboro, New Hampshire.
December 10, 2020	Donald J. McWhirter shall electronically file the return(s) of service with this Court. Failure to do so may result in this action being dismissed without further notice.
30 days after service	Town of Tuftonboro, New Hampshire must electronically file an Appearance, and Answer or other responsive pleading. In addition, a certified record of all previous proceedings must be mailed to this court. A copy of the Appearance, and Answer or other responsive pleading must be sent to the party/parties listed below.

**Notice to Town of Tuftonboro, New Hampshire:** If you do not comply with these requirements you will be considered in default and the Court may issue orders that affect you without your input.

Send copies to:<br/>Gregory D. Wirth, ESQLaw Offices of Gregory D Wirth PLLC 383 Central Ave Ste 249 PO<br/>Box 2209 Dover NH 03821-2209Town of Tuftonboro, New<br/>Hampshire240 Middle Road PO Box 98 Center Tuftonboro NH 03816

BY ORDER OF THE COURT

October 05, 2020

Abigail Albee Clerk of Court

(1075)

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## NOTICE TO DEFENDANT

## Case Name:Donald J. McWhirter v Town of Tuftonboro, New HampshireCase Number:212-2020-CV-00157

You have been served with a Complaint which serves as notice that this legal action has been filed against you in the **Carroll Superior Court.** Review the Complaint to see the basis for the Plaintiff's claim.

Each Defendant is required to electronically file an Appearance and Answer 30 days after service. You may register and respond on any private or public computer. For your convenience, there is also a computer available in the courthouse lobby.

If you are working with an attorney, they will guide you on the next steps. If you are going to represent yourself in this action, go to the court's website: <u>www.courts.state.nh.us</u>, select the Electronic Services icon and then select the option for a self-represented party.

- 1. Complete the registration/log in process. Click Register and follow the prompts.
- 2. After you register, click Start Now. Select Carroll Superior Court as the location.
- 3. Select "I am filing into an existing case". Enter **212-2020-CV-00157** and click Next.
- 4. When you find the case, click on the link and follow the instructions on the screen. On the "What would you like to file?" screen, select "File a Response to Civil Complaint". Follow the instructions to complete your filing.
- 5. Review your Response before submitting it to the court.

**IMPORTANT:** After receiving your response and other filings the court will send notifications and court orders electronically to the email address you provide.

A person who is filing or defending against a Civil Complaint will want to be familiar with the <u>Rules of the</u> <u>Superior Court</u>, which are available on the court's website: <u>www.courts.state.nh.us</u>.

Once you have registered and responded to the summons, you can access documents electronically filed by going to <u>https://odypa.nhecourt.us/portal</u> and following the instructions in the User Guide. In that process you will register, validate your email, request access and approval to view your case. After your information is validated by the court, you will be able to view case information and documents filed in your case.

If you have questions regarding this process, please contact the court at 1-855-212-1234.